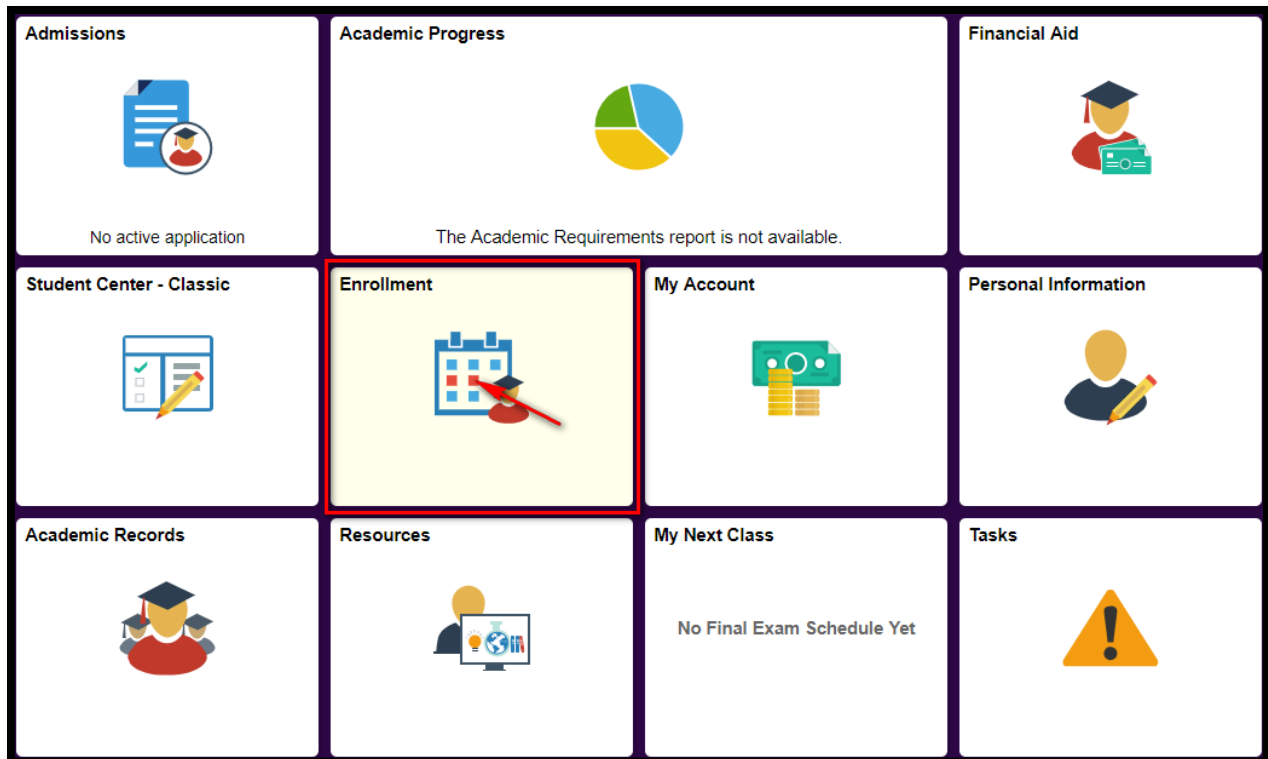


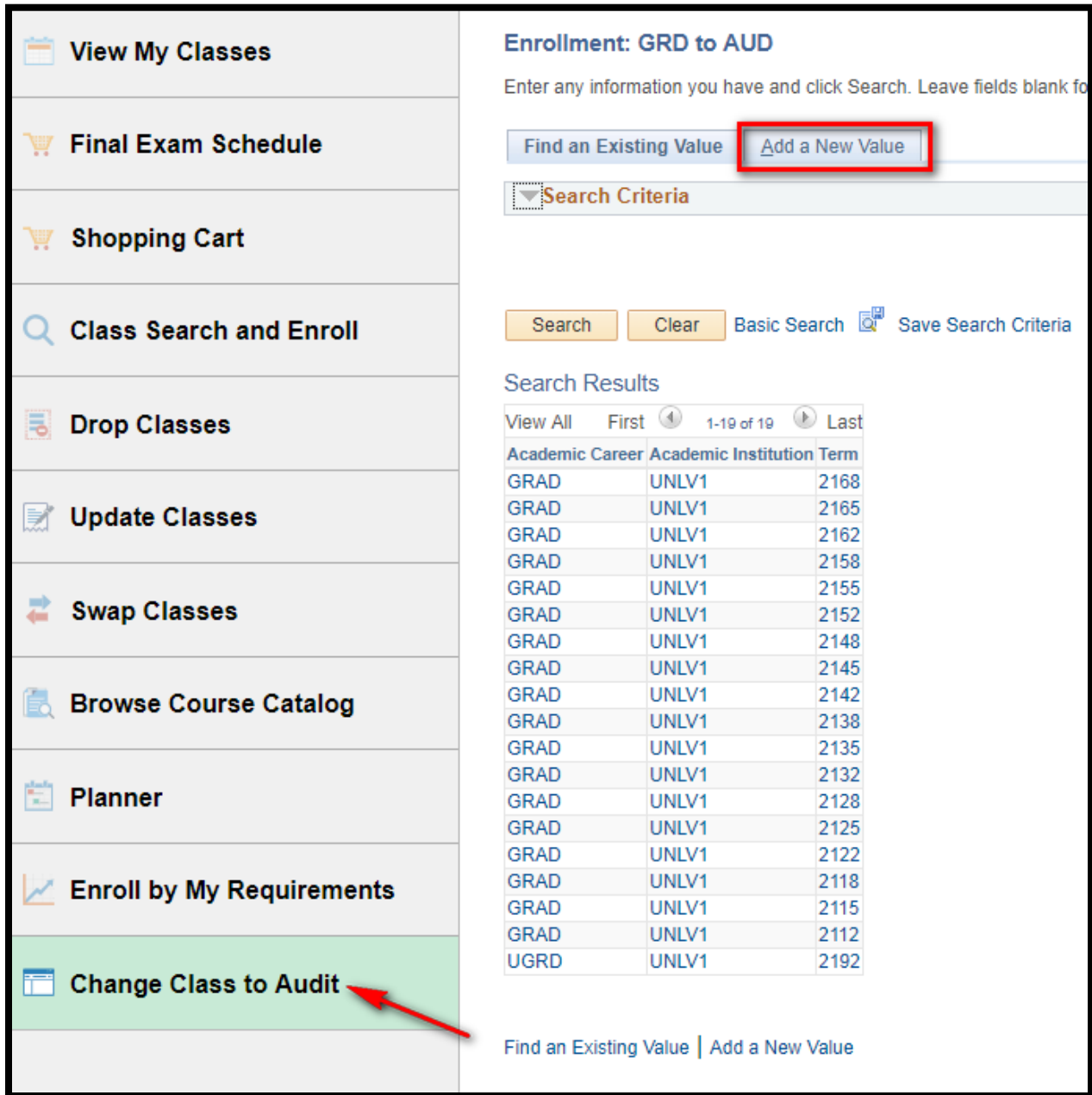
Auditing allows you to continue attending a class, but you will not earn a grade or credit for the class. Once you audit a course you cannot change it back* to credit unless it is before the end of the add/drop period for the term. Auditing or Withdrawing will have the same effect on your academic record (transcript) but they may impact your financial aid, excess credit, tuition benefits, etc. differently. Be sure to verify any impacts with those offices before auditing or withdrawing from a class.

Audit a Course

1. Log into your MyUNLV account and go to the enrollment tile on the Rebel Student Homepage



a. Select the Audit tab (the tab at the far left) and select the term



The screenshot shows the Registrar's Office website interface. On the left is a vertical sidebar with navigation options. The 'Change Class to Audit' option at the bottom is highlighted in green, with a red arrow pointing to it. The main content area is titled 'Enrollment: GRD to AUD' and includes a search bar with two tabs: 'Find an Existing Value' and 'Add a New Value'. The 'Add a New Value' tab is highlighted with a red box. Below the search bar is a 'Search Criteria' section and buttons for 'Search', 'Clear', 'Basic Search', and 'Save Search Criteria'. A 'Search Results' table is displayed, showing a list of 19 results for 'GRAD' at 'UNLV1' across various terms from 2168 to 2112, plus one 'UGRD' result for term 2192.

Academic Career	Academic Institution	Term
GRAD	UNLV1	2168
GRAD	UNLV1	2165
GRAD	UNLV1	2162
GRAD	UNLV1	2158
GRAD	UNLV1	2155
GRAD	UNLV1	2152
GRAD	UNLV1	2148
GRAD	UNLV1	2145
GRAD	UNLV1	2142
GRAD	UNLV1	2138
GRAD	UNLV1	2135
GRAD	UNLV1	2132
GRAD	UNLV1	2128
GRAD	UNLV1	2125
GRAD	UNLV1	2122
GRAD	UNLV1	2118
GRAD	UNLV1	2115
GRAD	UNLV1	2112
UGRD	UNLV1	2192

i. Click the Add a new Value tab

ii. Select the term and click Continue

go to ...

Search Plan **Enroll** My Academics

My Class Schedule | Add | Drop | Swap | Edit | Term Information | Audit

Change Classes from Graded to Audit

Select a term then select Continue.

Term	Career	Institution
<input checked="" type="radio"/> 2019 Spring	Undergraduate	University of Nevada Las Vegas

Continue

Go to top

b. Select the class you would like to audit from the list of eligible classes

Search Plan **Enroll** My Academics

My Class Schedule | Add | Drop | Swap | Edit | Term Information | Audit

Change Classes from Graded to Audit

2019 Spring | Undergraduate | University of Nevada Las Vegas

Current Enrollment							
Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible	

- i. Classes may be ineligible to audit for two reasons
 - 1. The term has not begun yet

2019 Spring | Undergraduate | University of Nevada Las Vegas

Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible	

- a. You cannot audit a class before the semester begins (ie: you will not be able to audit a class for Spring 2019 until the first day of classes) or before the class begins if it is a modular/midsemester class (ie: you will not be able to audit midsemester courses until the first day of the class)

- 2. The Audit Deadline has already passed

2018 Summer | Undergraduate | University of Nevada Las Vegas

Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class
52527	ME	242	Dynamics	Lecture	Graded	Ineligible	
53220	ANTH	216	Cultures Through Film	Lecture	Graded	Eligible	Audit Class
53500	MATH	431	Math Engr & Sci I	Lecture	Audit	Auditing	

- a. You can check the Term Calendar for the last day to Audit/Withdraw for regular session classes
- b. For Modular/Mid-Semester courses, click the deadlines link on the list view of your student schedule. The Audit deadline is the same as the deadline to “Withdraw with Penalty”

c. Click the Audit Class button for the class you would like to audit

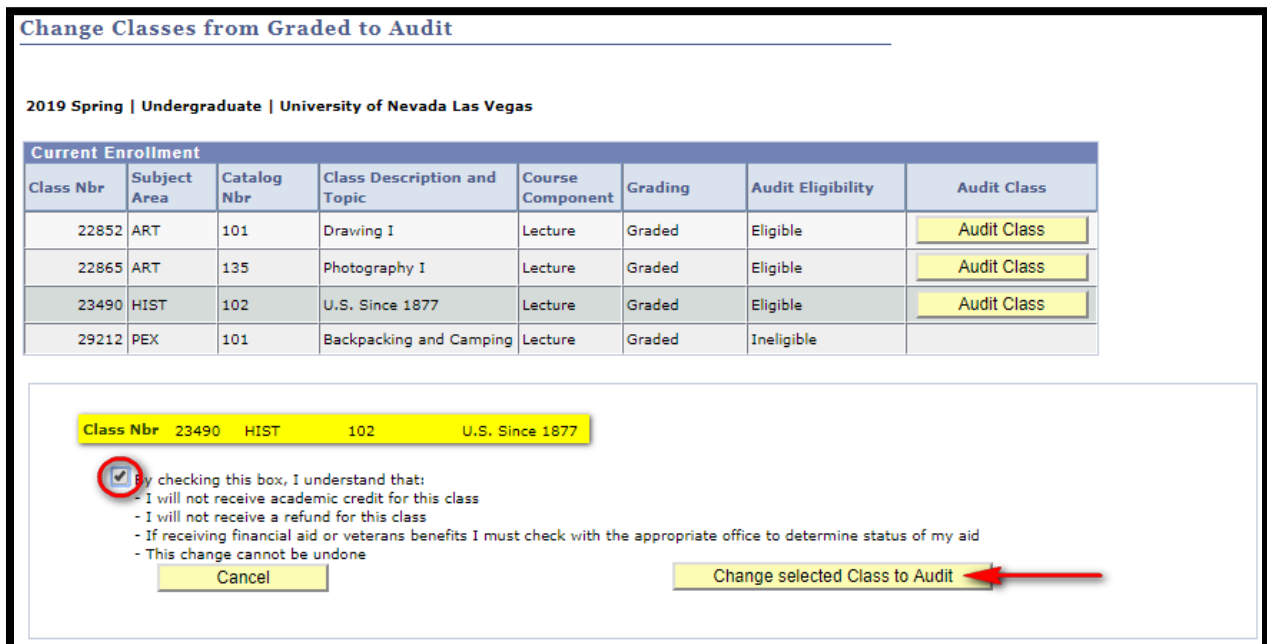


2019 Spring | Undergraduate | University of Nevada Las Vegas

Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible	

d. Confirm your selection by verifying the class information

- i. Check the box to confirm you understand that:
 1. You will not receive academic credit or the class
 2. You will not receive a refund for the class
 3. If you are receiving financial aid or veterans benefits you must check with those offices to determine the status of your aid
 4. Once you change to audit you cannot change it back*
- ii. Click Change Selected Class to Audit



2019 Spring | Undergraduate | University of Nevada Las Vegas

Class Nbr	Subject Area	Catalog Nbr	Class Description and Topic	Course Component	Grading	Audit Eligibility	Audit Class
22852	ART	101	Drawing I	Lecture	Graded	Eligible	Audit Class
22865	ART	135	Photography I	Lecture	Graded	Eligible	Audit Class
23490	HIST	102	U.S. Since 1877	Lecture	Graded	Eligible	Audit Class
29212	PEX	101	Backpacking and Camping	Lecture	Graded	Ineligible	

Class Nbr 23490 **HIST** 102 **U.S. Since 1877**

By checking this box, I understand that:

- I will not receive academic credit for this class
- I will not receive a refund for this class
- If receiving financial aid or veterans benefits I must check with the appropriate office to determine status of my aid
- This change cannot be undone

[Cancel](#) [Change selected Class to Audit](#)

- e. Your class has been switched to audit. You can see this by clicking the Enrollment Tab in your Rebel Student Homepage

The screenshot shows the Rebel Student Homepage for the 2019 Spring Undergraduate semester. The interface is divided into a left sidebar with navigation options and a main content area. The main content area is titled 'By Class' and includes filters for 'Show Enrolled Classes' (checked), 'Show Waitlisted Classes', and 'Show Dropped Classes'. A 'My Custom Textbook List' button is visible. Below the filters, a class entry for 'HIST 102 U.S. Since 1877' is shown. A table below this entry displays enrollment details:

Status	Units	Grading Basis	Grade	Academic Program	Requirement Designation
Enrolled	3.00	Audit		Undergraduate Degree-Seeking	

Below the enrollment table, another table shows class details:

Class	Start/End Dates	Days and Times	Room
23490 - 1004 - LEC	01/22/2019 - 05/11/2019	Days: Tuesday Thursday Times: 8:30AM to 9:45AM	CBC C122